

## Annexure – 1

### **Letter from Government of Telangana & Rule of Reservation for Admission as per the Presidential Order 1974**

Seats will be reserved, to the following categories in Admissions to Professional Courses:

**1. Reservation in State-wide Universities (as per Presidential Order 371 Article D in consonance to Section 95 of the A.P. Reorganization Act, 2014 ( Lr. No: 1959/TE/A2/2015-2, dated 29-04-2015):**

The admissions to 85% of the total available seats shall be reserved for the Local Candidates (Osmania University area, TS) and the remaining 15% of the seats shall be un-reserved (these seats can be filled with both States Telangana and Andhra Pradesh students based on merit) as specified in the Presidential Order 371 Article D in consonance to Section 95 of the A.P. Reorganization Act, 2014.

**(A) Local Areas Means:**

- i. The part of the State comprising the districts of Adilabad, Hyderabad (including twin cities), RangaReddy, Karimnagar, Khammam, Medak, Mahboobnagar, Nalgonda, Nizamabad and Warangal shall be regarded as the **Local Area** for the purpose of admission to the **Osmania University**, the Kakatiya University, Telangana University, Mahatma Gandhi University, Palamuru University and to any other educational institutions (other than a state-wide university or state-wide educational institution) which is subject to the control of the State Government and situated in that part.

**(B). Local Candidate means:**

1. A candidate for admission shall be regarded as a **Local Candidate** in relation to a local area (Osmania University Area, Telangana State).
  - 1.1 If he/she has studied in an educational Institution or educational institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or first appeared in the relevant qualifying examination, as the case may be, (see Annexure - II) or
  - 1.2 Where, during the whole or any part of the four consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in any educational Institutions, if he/she has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the

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relevant qualifying examination in which he/she appeared or first appeared, as the case may be (see Annexure – III) .

2. A candidate for admission to the Course who is not regarded as local candidate under clause (A) above, in relation to any local area shall,-

2.1 If he/she has studied in educational Institutions in the State for a period of not less than seven consecutive academic years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination, as the case may be, be regarded as a local candidate in relation to,-

- (i) Such local area where he/she has studied for the maximum period out of said period of seven years, or
- (ii) Where the period of his/her study in two or more local areas is equal, such local area, where he/she has studied last in such equal periods. (see Annexure – II)

2.2 If, during the whole or any part of seven consecutive academic


years ending with the academic year in which he/she appeared or first appeared for the relevant qualifying examination, as the case may be, he/she has not studied in the educational institutions in any local area, but has resided in the state during the whole of the said period of seven years, be regarded as a local candidate in relation to,-

- (i) Such local area where he/she has resided for the maximum period out of the said period of seven years, or
- (ii) Where the period of his/her residences in two or more local areas are equal, such local area where he/she has resided last in such equal periods. (see Annexure – III)

(C). The Non-Local Candidate means

1. Candidates coming under any of the categories given below and not satisfying the conditions mentioned in 1 or 2 above are treated as **Non-Local to Osmania University Area**

- (a) candidates who have resided in Telangana and Andhra Pradesh States for a total period of 10 years excluding periods of study outside in Telangana and Andhra Pradesh States (see Annexure – IV) or
- (b) Candidate's either of whose parents have resided in Telangana and Andhra Pradesh States for a total period of ten years excluding the period of employment outside in Telangana and Andhra Pradesh States (see Annexure – IV) or

  
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(c) Candidates who are children of parents who are in the employment of in Telangana and Andhra Pradesh States or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public institutions, within the state, at the time of submitting the application (see Annexure – IV) or

(d) Candidates who are spouses of those in the employment of the state or Central Government, Public Corporations, Local Bodies, Universities and Educational Institutions recognized by the Government or University OR other competent authority and similar quasi Government Institutions within in Telangana and Andhra Pradesh States, at the time of submitting the application (see Annexure – IV).

3. If a local candidate in respect of a local area is not available to fill any seat reserved or allocated in favour of a local candidate in respect of that local area, such seat shall be filled if it had not been reserved.

4. Candidates who claim reservation under any of the categories mentioned above shall enclose copies of relevant certificates. The respective proformas are available in the Annexure -2.

**NOTE:** For details, see the Andhra Pradesh Educational Institutions (Regulations of Admission) Order, 1974 as subsequently amended (G.O.No.646. dated 10.7.1979).

## **2. Reservation for SC/ST/BC Communities:**

(See Annexure – V)

(a) 15% of seats shall be reserved for the candidates belonging to scheduled Castes.

(b) 6% of seats shall be reserved for the candidates belonging to the scheduled Tribes.

The seats reserved for scheduled Tribes shall be made available to scheduled Castes and Vice-versa, if qualified candidates are not available in the category.

If qualified candidate belonging to Scheduled Castes and Scheduled Tribes communities are not available the left over seats reserved for them shall be treated as unreserved seats and shall be filled by candidates of General Pool.

(c) 25% of seats shall be reserved for the candidates belonging to the Backward Classes and shall be allocated among the following groups of Backward Classes as shown below:

GROUP 'A' — 7%, GROUP 'B' — 10%, GROUP 'C' — 1%,

GROUP 'D' — 7% and GROUP 'E' — 4%

If qualified candidates belonging to Backward Class of a particular group are not available, the leftover seats can be adjusted for the candidates of next group. If qualified candidates belonging to Backward Classes are not available to fill up the 25% seats

  
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reserved for them, the left over seats shall be treated as unreserved and shall be filled up with candidates of General Pool.

No candidates seeking reservation for admission under above categories be allowed to participate, in the Counseling for admission unless he/she produces the integrated Community Certificated prescribed by the Govt. and issued by the Revenue Authorities in the Government (vide G.O. MS. No: 58, Social Welfare (J), Dept., Dated: 12-5-1997)

### **III. Reservation of seats for women:**

A (horizontal) reservation of 33 1/3 % of seats in favor of women candidates in each category (OC/SC/ST/BC/Special Categories) shall be followed.

The above reservation shall not be applicable if women candidates selected on merit in each category exceed 33 1/3%. If sufficient number of women candidates are not available in the respective categories those seats shall be diverted to the men candidates of the same category.

### **IV. Reservation for Special Categories:**

(See Annexures – VII & VIII)

(a) Seats shall also be reserved for the following categories, to the extent indicated against them,

- i. Physically Handicapped (PH) – there shall be 3% (three percent) horizontal reservation in each category (OC, BC, SC, ST) for Visually handicapped/ hearing impaired/ Orthopedically Handicapped (each 1%) (One percent).
- ii. Children of Armed Forces Personnel (CAP) – 2% (two percent) for the children of armed persons i.e. Ex-Servicemen, Defense Personnel including the Children of Border Security Force and the Central Reserve Police Force residing in Telangana for a minimum period of 5 years.
- iii. National Cadet Corps (NCC) – 1% (one percent) horizontal reservation for National Cadet Corps candidates.
- iv. Sports and Games (SP) – ½% (half percent) horizontal reservation for sports and Games candidates.

If qualified candidates belonging to PH/CAP/NCC/SP/ Categories are not available, the left over seats shall be filled up with candidates of General Pool of the same local area.

  
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**Note:** The candidates claiming reservation benefits under the above categories shall produce original documents in support of their claim to the Convener of Admissions and he shall be entitled to get them scrutinized/verified and also refer the original document of the candidates claiming reservation for scrutiny and confirmation, to the following authorities.

- (i) PH - Director, Medical & Health Services, Telangana
- (ii) CAP - Director, Sainik Welfare Board, Telangana/A.P.
- (iii) NCC - Director of NCC, Telangana/A P
- (iv) Sports & Games - Vice-Chairman and Managing Director, Sports Authority of Telangana/A.P. (SAAP)

The priorities in respect of the special categories mentioned above shall be in accordance with Government Orders issued from time to time.

**Note:** For Formats of Certificates to be produced by the Candidates at the time of counseling, pl. see Annexures II to V

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**Annexure – II**

*(to be submitted by all applicants)*

**STUDY CERTIFICATE IN SUPPORT OF LOCAL STATUS**

Details of study of the Applicant for the last Seven Years preceding the year of passing the qualifying examination

*(See I.B.1.1 and I.B.2.1 of Annexure – I)*

The following are the Schools, Years and Places where I studied from my fourth class to tenth class


Sl o	Class	Year	School	Place	District
1	Tenth				
2	Ninth				
3	Eighth				
4	Sevent h				
5	Sixth				
6	Fifth				
7	Fourth				

The above information is true to the best of my knowledge. I will take the responsibility for any lapse in the above information and forego my seat. I enclosed all the relevant study certificates.

Signature:

Name of the Applicant:

Address:

  
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### ANNEXURE-III

#### RESIDENCE CERTIFICATE IN SUPPORT OF LOCAL STATUS

(See I.B.1.2 and I.B.2.2 of Annexure - I)

1. It is hereby certified:

a. That

Mr/Kum

son/daughter

of

Sri/Smt.

a candidate for admission to the RGUKT First Year course, appeared for the first time for the examination (being the minimum qualifying examination for admission to the course mentioned above) in (month) (year).

b. That in the 7 years, immediately preceding the commencement of the aforesaid examination he/she has resided in the following place/places falling within the area in respect of the OU region.

S.No.	Period	Village	Mandal	District
1				
2				
3				
4				
5				
6				
7				

2. The above candidate is, therefore, a local candidate in relation to the area specified in Paragraph 3(1)(2)(3) of the A P Educational Institution (Regulation of Admissions) Order 1974 as amended.

Officer of the Revenue Department  
(Issued by the competent authority of Revenue Dept.)

Date:

  
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(OFFICE SEAL)

ANNEXURE-IV

CERTIFICATES IN SUPPORT OF NON-LOCAL STATUS

(A) Certificate to be furnished when the candidate has resided in the state for a period of 10 years

(Read Instructions under (I.C.1.a) of Annexure (I))

This \_\_\_\_\_ is \_\_\_\_\_ to \_\_\_\_\_ certify \_\_\_\_\_ that  
Mr./Kum. \_\_\_\_\_ Son/Daughter \_\_\_\_\_ of  
Sri./Smt. \_\_\_\_\_

\_\_\_\_\_ an applicant for admission to the first year of 6-Year Integrated B. Tech programme (2016-17), is a resident of \_\_\_\_\_ (Place) in \_\_\_\_\_ (District) of Telangana / Andhra Pradesh for a total period of 10 years from the year \_\_\_\_\_ to \_\_\_\_\_ excluding the periods of study outside the state.

Place:

Date:

Signature of the competent authority from Revenue Dept.

Office Seal:

(B) Certificate to be furnished when either of the parents of the candidate has resided in the state for a period of 10 years

(Read Instructions under (I.C.1.b) of Annexure (I) of Instruction Booklet of admission)

This \_\_\_\_\_ is \_\_\_\_\_ to \_\_\_\_\_ certify \_\_\_\_\_ that  
Mr./Kum. \_\_\_\_\_ Father/Mother \_\_\_\_\_ of  
Sri./Smt. \_\_\_\_\_

\_\_\_\_\_ an applicant for admission to the first year of 6-Year Integrated B. Tech programme (2016-17), is a resident of \_\_\_\_\_ (Place) in \_\_\_\_\_ (District) of Telangana / Andhra Pradesh for a total period of 10 years from the year \_\_\_\_\_ to \_\_\_\_\_ excluding the periods of study outside the state.

Place:

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Date:

Signature of the competent  
authority from Revenue Dept.

Office Seal:

(C) Certificate to be furnished when the parent/spouse is an employee of the State or Central Government or Quasi-Government organization.

(Read Instructions under I.C.1.c) and 3(d) of Annexure (I) of Instruction Booklet of admission)

This \_\_\_\_\_ is \_\_\_\_\_ to \_\_\_\_\_ certify \_\_\_\_\_ that  
Sri/Smt \_\_\_\_\_

\_\_\_\_\_ Father/Mother/Spouse \_\_\_\_\_ of

Mr/Ms \_\_\_\_\_

\_\_\_\_\_ an applicant for admission to the first year of 6-Year Integrated B. Tech programme (2016-17), is presently employed in Telangana /Andhra Pradesh States in the Organization \_\_\_\_\_ from \_\_\_\_\_ till to-date. This Organization is a State/Central/Quasi Government Organization in the State of Telangana/AP.

Place:

Date:

Signature of the Issuing Authority  
Designation:

Office Seal:



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ANNEXURE- V

COMMUNITY, NATIVITY AND DATE OF BIRTH CERTIFICATE

REVISED PROFORMA AS PER G.O.Ms.No.58, SOCIAL WELFARE (J) DEPT.DATED 12.05.1997  
A P GAZETTE EXTRAORDINARY PART-I

Serial No.

FORM III

S.C.

District Code:

S.T.

Emblem

Mandal Code:

B.C.

Village Code:

Certificate No.:

COMMUNITY, NATIVITY AND DATE OF BIRTH CERTIFICATE

(Integrated Community Certificate)

1. This is to certify that

Sri/Smt./Kum.

Son/Daughter

Sri

Village/Town

Mandal

strict of the state of Telangana / Andhra Pradesh belongs to  
Community which is

recognized as SC/ST/BC under:

The Constitution (Scheduled Castes) Order, 1950

The Constitution (Scheduled Tribes) Order, 1950

G.O.Ms.No. 1793, Education, dated 25.09.1970 as amended from time to time BCs, SCs, STs  
list (Modification) Order 1956, SCs and STs (Amendment) Act, 1976.

2. It is certified that

Sri/Smt./Kum.

is

a

native

of

District

Telangana / AP.

3. It is certified that the place of birth of

Sri/Smt./Kum.

Village/Town

Mandal

District of Telangana / AP



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4. It is certified that the date of birth of Sri/Smt./Kum. \_\_\_\_\_ is  
Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_ (in  
words \_\_\_\_\_) as per the declaration given by his/her  
father/mother/guardian and as entered in the School records where he/she studied.

(Seal)

Signature:

Date:

Name in Capital letters:

Designation:

**Explanatory Note:**

- 1) While mentioning the community, the competent Authority must mention the sub-caste (in case of SCs) and Sub-Tribe of Sub-Group (in case of STs) as listed out in the SCs and STs (Amendment) Act, 1976.



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## ANNEXURE-VI

### MEDICAL CERTIFICATE IN RESPECT OF PHYSICALLY HANDICAPED CANDIDATES

Medical Board constituted vide G.O.Ms.No. 109 Women's Development child Welfare and Labour Department, Dt. 15-6-1992 comprises the following.

1. Dr. Reg. No.
2. Dr. Reg. No.
3. Dr. Reg. No.

Certified that we have this.....day of .....2015  
examined the applicant whose particulars are given below and that he/she falls within the  
above definition.

Name of the Candidate :  
Father's Name :  
Sex :  
Photograph (attested) to show if possible

Affix your latest  
photograph

#### Identification Marks:

- 1.
- 2.

Nature of the Disability:  
provide details

Tick at relevant from the following and

#### Visuals Defects

- a) If the vision is from 6/18 and up to 6/60 and anything less than 6/60 shall be considered as an extreme handicap.
- b) Visual activity not exceeding 6/60 or 2/20 (Shellen) in the better eye with correcting lenses.
- c) Limitation of the field of vision sub-tending an angle of 20 degrees or less.

  
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I) Orthopedically Handicapped:

- a) Both the upper limbs
- b) Both the lower limbs

II) Loss of one eye/upper limb/lower Limb (percentage of disability to be mentioned)

III) Deaf persons who cannot hear Without the help of hearing aid

IV) Crippled (Deformed in any part Of the body other than legs and Is disabled)

- a) Any other particulars to clarify the Nature or extent of disability that the Board might like to point out.
- b) Whether the candidate can attend Day to day professional work & training.

Signature of the Candidate

Signature of the Members of Board

1.

2.

3.

Seal of Hospital

**Note:** The Candidate with the following defects are not eligible for admissions into RGUKT: (1) Mentally retarded, (2) Blindness (3) Deaf and Dumb (4) Chronic Heart, Lung, Kidney and liver diseases, (5) Muscular Dystrophy.

**Priorities under Physically Handicapped (PH) Category:**

  
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The priorities under this category shall be as per G.O.Ms.No. 130 HE (TE-1) Department dated: 6.9.2000.

- i) 3% horizontally for Physically Handicapped in each group i.e. O.Cs, B.Cs, S.Cs, S.Ts in the following cyclic order.
- i) 1% for visually handicapped.
  - ii) 1% for Hearing impaired.
  - iii) 1% for orthopedically handicapped.

**Note 1:** The above reservation shall be rotated in cyclic order as follows:

- a) If candidates Visually Handicapped category are not available, the vacancy can be filled up by the candidate in the category of hearing impaired.
- b) In case of the hearing impaired candidates are not available, the vacancy can be filled up by the candidates in the orthopedically handicapped category.

**Note 2:**

In case, qualified Physically Handicapped candidates not available for any category among the three categories mentioned above, the unfilled vacancies shall be filled with other candidates on the basis of merit in the respective category. (i.e.) OC/BC/SC/ST.

**Note 3:**

The candidates with the following defects shall not be eligible for admission into Engineering/Pharmacy courses:

- a) Mentally retarded
- b) Blindness,
- c) Deaf and Dumb
- d) Chronic Heart, Lung, Kidney, Liver diseases,
- e) Muscular dystrophy



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**ANNEXURE-VII**

**CERTIFICATE TO BE SUBMITTED BY THE CANDIDATE CLAIMING RESERVATION UNDER CAP CATEGORY.**

Proposed Revised Proforma certificate in the case of Children of ex-servicemen, Armed personnel, BSF and CRPF

The Certificate should be signed by (1) Zilla Sainik Welfare Officer of the concerned District in the case of Ex-Servicemen or by (2) the Officer in command of the unit in the case of Serving Armed Forced personnel.

No.

On the strength of the Discharge Certificate/Service particulars of the Ex-servicemen/Serving soldier and the Bonafide Certificate of the student this is to certify that

Sri/Kum. \_\_\_\_\_ is the Son/Daughter of an Ex-serviceman Ex.

No. \_\_\_\_\_ Rank \_\_\_\_\_  
\_\_\_\_\_ Name \_\_\_\_\_ Corps \_\_\_\_\_

\_\_\_\_\_ who has served in the Indian Army/Navy/Air Force in erstwhile Hyderabad State Forces, with effect from \_\_\_\_\_ to \_\_\_\_\_ and was discharged on account of \_\_\_\_\_ with \_\_\_\_\_ character (total regular service on the date of discharge \_\_\_\_\_ years) He belongs to the following CAP category as per G.O.Msc.No.192 Dated 26-8-1993 of Education (EC-2) Department.

- 1) Children of Armed Forced personnel killed in action.
- 2) Children of Armed Forced personnel disabled in action and invalidated out from service on medical grounds.
- 3) Children of Armed Forced personnel who are in receipt of Gallantry Award (Mention the name of Award \_\_\_\_\_)
- 4) Children of all other categories of eligible Ex-Servicemen.

His identity Card No. is A.P. \_\_\_\_\_ issued on \_\_\_\_\_ at Zilla Sainik Welfare Office \_\_\_\_\_ He is resident of \_\_\_\_\_ village \_\_\_\_\_ Post \_\_\_\_\_ Mandal \_\_\_\_\_ District \_\_\_\_\_ State.

The certificate is issued for the purpose of availing the benefits to the children/dependents of Ex-servicemen for admission to first year of the 6 years Integrated Engineering programme in RGUKT, against the seats reserved for Children of Armed Forces personnel category.

Date:

Place:

Signature

Name and Designation of the Officer  
Seal of Issuing Authority.

Note:

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The Children of Ex-Servicemen are directed to bring the following original certificates at the time of spot admissions/counselling.

1. Original Discharge Certificate of his/her parent.
2. Original Identity Card of his/her parent issued by Zilla Sainik Welfare Officer or Concerned district.
3. Original Pension Book of his/her Parent, if pensioner.
4. Residential Certificate of the parent of the Candidate issued by Mandal Revenue Officer.
5. Certificates of Gallantry Award Gazette Notification, Copies of Part – II Order and relevant Documents if claims under priority-I, priority-II and priority-III.
6. Children of Armed Forces Personnel Certificates issued by Zilla Sainik Welfare Officer.

The Children of serving Soldiers are directed to bring the following original Certificates at the time of spot admissions/Counselling.

1. Original Identity Card of his/her parent issued by competent authority.
2. Original Pay Book/Pay Slips of his/her parent.
3. Residential Certificate of the Parent of the Candidates issued by Mandal Revenue Officer.
4. Certificates of Gallantry Award, Gazette Notification, Copies of Part-II Order and other relevant documents if claims under Priority-I, priority-II and priority-III.
5. Children of Armed Forces Personnel Certificates issued by Commanding Officer.

In the event of to produce the above documents in original failure, his/her application under Children of Armed Forces Personnel (CAP) category will not be considered for admission into respective courses.

#### **Priorities under Children of Armed Personnel etc., (CAP) Category:**

The Priorities under this category are as follows:

##### **Priority No. 1:**

Children of Armed personnel, BSF personnel and CRPF personnel killed in action and of Telangana police personnel killed in extremist violence.

##### **Priority No. 2:**

Children of Armed Forces personnel, BSF personnel, CRPF personnel and Telangana police personnel disabled in action and in extremist violence respectively and invalidated out from service on medical grounds.

##### **Priority No. 3:**

  
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Children of Armed Forces personnel, BSF personnel and CRPF personnel who have received the Gallantry Awards.

The following Gallantry awarded will be considered in the order of merit.

*(a) Armed Forces personnel:*

1. Param Vir Chakra
2. Ashoka Chakra
3. Sarvotham Yudha Seva Medal
4. Mahavir Chakra
5. Kirti Chakra
6. Uthama Yudha
7. Vir Chakra
8. Shaurya Chakra
9. Yuddha Seva Medal
10. Sena Medal or Navsena Medal or Vayu Sena Medal
11. Mention in Dispatches

*(b) Gallantry Awards for CRPF/BSF Personnel:*

1. President's Police and Fire Service Medal for Gallantry
2. President's Police Medal for Gallantry
3. Police Medal for Gallantry.

**Priority No. 4:**

Children of other Ex-servicemen/Servicemen/BSF personnel and CRPF personnel. The order of priority and merit is governed by G.O.Ms.No. 192, Edn. (EC-2) Dept. dated 26-08-93 as amended by G.O.Ms.370, Edn. (EC-2) Dept., dt. 18-10-1994 and G.O.Ms.No. 55 H.E (EC.2) Dept. dated 08-07-2009.

  
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**ANNEXURE-VIII**  
**Priorities for NCC and Sports and Games**

**A. National Cadet Corps (NCC) Category: (The Priorities are as per GO.Ms.No. 21 H.E. (TE-1) DEPT. DT: 13-05-2002.).**

**Priority – I:**

NCC Cadets participating at International Level for Youth Exchange programme. ('A' certificate holders)

**Priority-II:**

NCC Cadets participating at national Level ('A' certificate holders) in the following order of priority:

- a) Republic Day camp at New Delhi
- b) All India Thal Sainik Camp/Navy Sainik Camp/Vayu Sainik camp for Republic Day banner competition.
- c) National Integration camp at Andaman & Nicobar Islands.
- d) Participants of Para Jumps/Skydiving/Mountaineering at national level/medal winners at National level shooting completion with national Rifle. Association/Award winners in N.C.C. Games at National level.

**Priority-III:**

The Priority in descending order will be as follows:

- a) Participants at Republic parade at State Level.
- b) Participants at Independence Day at State level.
- c) 'A' certificate holders.

**Note:**

- 1) Only the candidates who attained 'A' certificate prior to appearing in the qualifying examination are eligible under N.C.C quota.
- 2) The N.C.C. Directorate, Telangana /A P shall be responsible to draw a merit list in respect of N.C.C. Cadets seeking admission under N.C.C. Quota for all categories.
- 3) In case of tie, tenth class merit will be the deciding factor.
- 4) Only N.C.C. Certificates issued by N.C.C. authorities shall be valid.

**B. Sports and Games:** The applicant must have got certificate at the Inter-District or above level. Selection on the basis of merit in sports/games. In case of tie, tenth class merit will be the deciding factor. Priorities as per the Government Rules in force.

  
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