



MNR COLLEGE OF PHARMACY

{Approved by PCI, New Delhi & Affiliated to Osmania University, Hyderabad}

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POLICY FOR FINANCIAL ASSISTANCE FOR ATTENDING FDPs/CONFERENCES/ WORKSHOPS/ SEMINARS/ RESEARCH PUBLICATIONS

Issued on 03/01/2018

Effective From 03/01/2018


MNR College of Pharmacy (MNR COP) believes that, research and quality improvement in the teaching and learning process contributes significantly to the classroom excellence. Continuous changes in the structure of education have occurred both nationally and worldwide, making teaching learning more accessible. As a result of these changes, teachers must be more adaptable, flexible, and diversified. Internal faculty members can upgrade their academic knowledge through the platforms provided by well-designed Policy related to financial support.

Policy Statement

This programme intends to assist faculty members in advancing their research and academic development. The goal is achieved by offering financial assistance to staff and encouraging them to attend seminars, symposia, conferences, workshops, and training workshops held in India and abroad. This would aid in sharing knowledge, fostering academic growth, increasing collaborations and networking. This also helps to create a conducive environment for academic study. The outcomes of such interactions and interventions would improve teachers' professional and personal effectiveness, resulting in institutional, individual, and student academic achievements. At the same time the publication fee of the research publications published in renowned journal is also reverted to the faculty as an encouragement for further research.

Objectives:

1. To provide financial assistance to all teaching faculty for following :
 - Attending or participating in seminars, symposia, conference workshops, refresher courses, and course works of PhD programmes, book publications, and training workshops.
 - Encouraging faculty members to apply for travel grant funds.


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- Providing financial assistance to faculty members in the form of reimbursement of registration fee and DA/TA to encourage their participation in various conferences/workshops for professional development.
 - Professional Development Programs, Capacity Building, Faculty Development Programmes (FDPs), Management Development Programmes (MDPs)
2. Provide and facilitate training programmes for faculty members by corporate partners/collaborators of the College as part of collaborative programs.
 3. Arrange academic exchange programmes for faculty members with reputable academic institutions whenever it is deemed essential.
 4. To promote and motivate faculty members to avail funding assistance for research, outreach/extension activities, or nationally recognized UGC programmes from various funding organizations.
 5. Offer training programmes and financial assistance to qualifying teaching faculty members/members, as needed, for programmes given by corporate partners for softwares/courses essential for the smooth operation of the Institution's collaborative programmes.
 6. To organize career and skill capability enhancement programmes.
 7. To provide funds at the departmental level for guest lectures, seminars, and field visits, as well as performing association events, joint activities, and outreach programmes.
 8. Organizing staff training and development programmes to enhance professional competency.

Scope of the Policy

The policy extends to all levels of academic/research activities by the regular teaching faculty. The assistance is given to attend FDP/ Research Workshops/seminars/ conference/ symposia at the state, national and international level.

Financial assistance is provided for research projects and publications published in the reputed journals like SCOPUS, Web of Science and SCI -Indexed journals

Regular employees are provided with financial support to attend NPTEL courses, short term certification courses and membership of professional bodies in order to keep them up with new trends in the profession.

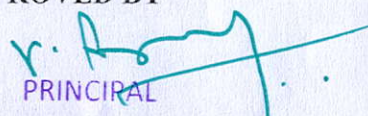

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Procedure for applying:

Teachers who wish to receive financial support for attending FDP/ Research Workshops/seminars/ conference/ symposia or memberships of professional bodies should obtain permission from the principal and submit application along with necessary documents like registration receipts/ participation, presentation certificate/ professional membership certificate within 3 days of attending the event.in the office.

Process of Approval:

After attending FDP/ Research Workshops/seminars/ conference/ symposia or memberships of professional bodies all teaching faculty must submit the letter with all proofs enclosed and get it approved by the principal, which is then forwarded to accounts department through office for final approval. The Accounts may release the funds after verification of relevant documents.


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